

Sunrise Valley Elementary School (SVES) PTA General Meeting Minutes
May 2, 2018, 9:30 am
SVES Cafeteria

1) Call to order: The meeting was called to order at 9:37 am by PTA President Megan Murphy in the cafeteria. Corresponding secretary Kara Manton recorded the minutes until Recording Secretary Antonia Blackwood arrived. Murphy introduced herself and two parents visiting from other schools: Helen Hauer. from Terraset ES and Dana Worek from Flint Hill ES.

2) Members present: Please see sign-in sheet. A quorum was established.

3) Principal's report: Principal West reported on important upcoming dates:

-May 4—Spirit Day

-May 5—Chorus' trip to Hershey Park for a music festival

-May 7-11—Teacher Appreciation Week

-May 8—SOL testing begins for grades 3-6; the schedule is on the school's website; the tests are used by the school and do not affect student's grades; in elementary school, the school is accountable for the SOL test results; in middle and high schools, the student is accountable for the SOL test results and are used as a part of the student's grade; SOL tests are all done on computers, so they take all of the tech resources available at the school; SOL tests end in early June .

-May 9—Bike/Walk to School Day and Teacher Appreciation Lunch

-May 23—Music Share Night for grades 1-2; Kindergarten's musical performance is during the school day

-June 1—Sixth Grade Party (6-8p)

Deborah Nelson asked how kindergarten registration is going. West asked members to get the word out in the community that those with rising kindergarteners should register asap. West reported that Special Education Instructional Teacher Zarina Hasin just won Outstanding Support Staff Employee of the Year for Region 1. There will be an Award's gala at the end of the year to see which teacher from the 5 regions wins overall.

4) The April General Meeting minutes were approved.

5) Officer Reports

- President: Report given by Megan Murphy. Murphy will accept the nomination to serve a second term as President next year. Murphy reported that it is an important time of year for recruiting new Board members. We welcome people to serve together as Co-Chairs and we especially need help with events and fundraising. We also still need someone to serve as President-Elect or we can possibly change it to a VP position to assist the President but not necessarily feel obligated to take the Presidency the following year. Murphy reported on plans to gear up for a 40th Anniversary Celebration and Fundraising Campaign. Murphy also reported in Lauren Tromblay's absence on her work as Teacher Liaison. This year, in coordination with the special education teachers, we were able to offer one session of Grace Arts and Amazing Earth to the special education students. We will get feedback from the teachers about how it went and report back so we can decide whether to pursue this next year.

- Programs: Report given by Julie Hanssen Harris on behalf of Gamble Gilbertson.
The last of the Enrichment classes end this week. Vendor invoices have been submitted to Treasurer for payment. We are now focusing on planning for next year:
 - 1) Survey of PTA Members went out Thursday 4/26/18, survey will end Sunday 5/6/18. Survey responses are anonymous and responses received so far are very helpful.
 - 2) Gilbertson met with Alex Zbarcea. He and his wife are willing to help run the program and help it improve and grow next year.
 - 3) I have not reached out to this year's Volunteer Coordinators to see if they will continue next year.
 - 4) Running the Enrichment Program requires a lot of volunteer firepower. Below is an analysis of this year's volunteer hours:
 - a) 156-214 hours of my time as coordinator-in-chief
 - b) + 2 hours for each make-up date (snow days)
 - c) 468 parent volunteer hours as on-site supervisors (monitors and greeters)
 - d) This rate of volunteerism at SVES is not sustainable. Therefore I have been interviewing Enrichment Management Companies to use next year.
- Communications: Report given by Kara Manton. Manton reported on the three parts of communications: Facebook, PTBoard and the newsletter. If anyone is interested in communications the team would like help next year.
- Events: Report given by Megan Murphy in Colleen Elliott's absence.
 - 1) Talent Show event (not a fundraiser) was a big success.
 - 2) Movie night is coming up on May 18. Murphy is working on vendors to showcase kid's camps and activities outside of the school and build relationships for future fundraising activities. There will be food trucks and frozen custard. The kids voted on the movie and selected Ferdinand. Also the 6th grade will sell concessions for the 6th grade party.
 - 3) Basketball Challenge ended up making about \$3600 reported Deborah Nelson, which was slightly under the \$3,900 goal. We shared concessions with Fox Mill ES and each netted about \$950. The result was very similar to last year.
- Treasurer: Report given by Stacey Graf. There are 2 months of financial reports to review since Graf was sick last month. Bingo Night ended up making \$2,177 which is \$700 more than we thought. We reallocated funds from Giving Tuesday so that is why some money is shown coming out of donations and into the laptop fund. We did a silent auction at Bingo Night which made over \$2000. We reimbursed some money from morning enrichment to parents. We lost a little with Show What You Know but it is not supposed to be a money maker. The Basketball Challenge was in April so we don't have those numbers in the report yet. We owe over \$3,000 to Fox Mill including a lot of expenses they paid that we need to reimburse them for so that is why that number looks larger. For school requested funding we were able to buy 7 laptops, do mini grants and the slab roller for the art department. \$2020 went into the laptop fund from the Cub Scouts donation and "Giving Tuesday" donations. The donation that came in the fall specifically for laptops was in SVES donations so we will move that to the laptop fund.

Deborah Nelson reported that they are starting to work on the budget committee. We are going to change the schedule. We don't need to approve the budget until the first meeting in the fall. This year we are going to do a bottom-up approach so current and newly elected officers will have more say in the budget. She will send out a budget input sheet. The committee can meet over the summer with officers and circle back with newly elected officers and chairs. The Board will approve the draft budget over the summer and be ready for general membership to approve.

- Membership: Kara Manton reported on Nina Kellerman's behalf. There are 211 members. Some people joined twice as teacher and family. This is way higher than last year but still only about half of the school which has 590 students and about 400 families.
- President Elect: Julie Lele was absent due to a sick child.

6) 2018-19 Executive Board Elections/Nominating Committee: Report given by Megan Murphy. We are trying to round up a Nominations Committee to officially work on a slate of candidates.


7) Destination Dining: Report given by Kim Ellis. Ellis reported that we are still waiting on the check from Flippin' Pizza night. Chipotle will be on May 22 and they give us 50%. We need a big turnout for that as we made over \$1,000 last time. We are fortunate that they are allowing us to do it twice a year.

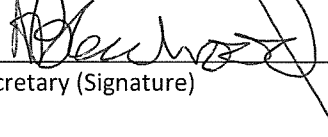
8) New Business: Principal West reported that Safeway at South Lakes Drive has selected SVES for their August promotion for donations. Buzz Aldrin made about \$5000 last year from this. At the check-out, customers are asked if they would like to make a donation to SVES. The PTA should advertise this.

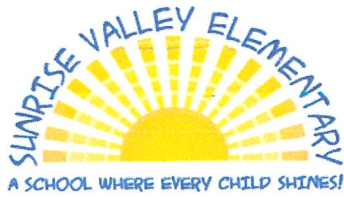
Deb Heitmann gave an update on the upcoming Teacher Appreciation Luncheon. It is the biggest event we do for teachers so we try to make it a really nice lunch. Cafesano gave us a good deal on catering. We are also trying to gift a gift card to every teacher and the custodians and cafeteria staff who do so much for us. We are also planning one final lunch after SOLs but before the last week of school. We will use drinks left over from the Appreciation Luncheon and the 4th grade Girls Scout troop donated 6 cases of cookies and we can use any money if there is extra left over. Next year is my final year so I am looking for two helpers to take over this responsibility. We do a breakfast before school starts so I need them on board before the beginning of August.

Close: Meeting adjourned at 10:30 am.

Minutes:

Approved as presented:  Date: 6/6/18
Approved as corrected: _____ Date: _____


Secretary (Signature)



SVES PTA Meeting May 2, 2018

Texas St 1

Flint Hill

2A Officers

	Name	Email	PTA Member (Y/N)	2018-19 Board or Committee interest (Y/N)
1	Helen Hauer	helen.hauer@comcast.net	N	N
2	Deb Heitmann	debheitmann@gmail.com	Y	
3	Holly Laird	hlaird20879@yahoo.com	Y	
4	Kim Collins	kgkimberly1@aol.com	Y	
5	Dana Worek	dana.worek@gmail.com	N	
6	Mary Beth		Y	Y
7				
8				
9				
10	Julie HH		✓	✓
11	Stephan		✓	✓
12	Stacey Grad		✓	✓
13	Kara Manton		✓	✓
14	Deborah Nelson		✓	✓
15	Antonia Blum		✓	✓