



Sunrise Valley Elementary School (SVES) PTA General Meeting Minutes
September 12, 2018, 9:30am
SVES Cafeteria

- 1) **Call to order and President's remarks:** The meeting was called to order by PTA President Megan Murphy at 9:38am. The secretary was present. The 40th Anniversary campaign was announced. Janelle from Northern Virginia Orthodontics was present to deliver their sponsor check.
- 2) **Members present:** Please see sign-in sheet. A quorum was established.
- 3) **The June General Meeting minutes** were approved as corrected.
- 4) **Principal's Report:** Mr. West reported the school population is the highest it's ever been at 589 students. Safety drills are being practiced at the beginning of the year. An additional recess has been built into the master schedule for all classes. Early dismissal days will end the school day at 1:05pm this year.

5) **Officer Reports:**

- **President's Report:** Murphy announced open PTA board positions as well as smaller volunteer roles. The 40th Anniversary committee is looking for additional committee members.
- **Treasurer:** Deborah Nelson presented audit findings completed by Becky Stahl. There were no irregularities found. Several recommendations were given. Nelson supplied graphs to show where PTA revenue comes from and where money is spent. (Posted on PT board.) Teacher appreciation, PTA supplies, and staff development funds have been increased. Funds have been created for student competitive programs and for teacher/student projects. A reserve fund of \$7500 raised in 2014-2015 will be used for landscaping.
- **Membership:** Julie Hanssen Harris explained PTA benefits. We need about 60 more members to reach our membership goal.
- **Events:** Report given by Stacey Graf and Kim Ellis. First event coming up is the Fall Festival on October 19. Volunteers are needed for craft and game stations.

October 26 is the South Lakes High School Homecoming Parade. A convertible is needed for the parade.

Destination Dining at Buffalo Wing Factory on September 26.

- **Programs/Enrichment:** Gamble Gilbertson reported Baroody Camps will be managing the before school enrichment program. Enrollment is currently low in some classes. Enrollment is now open to non PTA members.
- **Communications:** Murphy introduced Kara Manton. Michelle Chesser is taking over the weekly newsletter.

- Fundraising: Report given by Mary Beth Robinson. Her main focus will be the online auction for 40th anniversary campaign. Volunteers are needed to ask businesses in Reston for gift card donations. A volunteer is needed to manage Original Works in the spring.
- President Elect position is open. This position will shadow Murphy this year in order to become President next year.

6) **Votes:** Allison Glennon made a motion to approve the audit. It was seconded and approved. Glennon made a motion to approve the budget. It was seconded and approved.

A slate of new board members was presented:

Membership - Julie Hanssen Harris

Events - Stacey Graf and Kim Ellis

Fundraising - Mary Beth Robinson and Gerald Zevala

Programs/Enrichment - Laura Schweitzer

Recording Secretaries - Lauren Trombley and Katie Lange

Communications – Jessica Bigger

Megan Murphy made a motion to approve the slate that has been presented. It was seconded and adopted.

- 7) **Backpack Program:** Nina Kellerman works with Jen Savory, the school counselor, to send shelf stable bags of food home with students in need over weekends and school breaks. Kellerman is looking for a replacement to run the program as she is moving.
- 8) **40th Anniversary Chair:** Antonia Blackwood is looking for additional committee members to help with sponsorships, fundraising, and to plan the 40th Anniversary Gala at Frying Pan Farm on March 30. There will be a social at Red's Table on Sept. 27 for those interested in learning more about volunteering for this committee.
- 9) **New Business:** Carey White announced Walk/Bike to school day will be Oct. 10.

Natasha suggested having a vendor night for parents and community members who have small businesses.

Close: Meeting was adjourned at 11:05am.

Minutes:

Approved as presented: _____ Date: _____

Approved as corrected: _____ Date: _____

Secretary (Signature)